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GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

September 6, 2012

MEMORANDUM

TO: Local and Intermediate School District Superintendents and
Public School Academy Directors

FROM: Carol Wolenberg, Deputy Superintendent *Carol*

SUBJECT: Quarterly ARRA Section 1512 Report due October 5, 2012

The next American Recovery and Reinvestment Act (ARRA) Section 1512 quarterly report is **due October 5, 2012**. The Section 1512 reporting must be completed quarterly in the Michigan Electronic Grants System (MEGS) for all active ARRA grants. The Section 1512 Report is required if a recipient has an active status for any of the following grants:

- ARRA Title I School Improvement
- ARRA School Improvement
- Education Technology - Title II, Part D
- Education Jobs Fund (Ed Jobs)

The Section 1512 Report (which shows up as a FY 2009/2010 application) will be available in MEGS on September 6, 2012. The reporting period for this quarter's report is July 1, 2012, through September 30, 2012. **The application status has been set to "Report Due" for those required to complete the report.**

Complete the report by initiating an amendment to your existing ARRA Section 1512 report. If the report shows a status of "Report Accepted," a recipient is not required to report.

All ARRA and Ed Jobs funds (with the exception of the ARRA School Improvement Grant, which ends on September 30, 2013) must be obligated by September 30, 2012; therefore, all job numbers reported should be final.

All ARRA and Ed Jobs funds (excluding the ARRA School Improvement Grant) must be drawn down in the Cash Management System by November 29, 2012. Between the date you submit the Section 1512 report and November 29, 2012, it is possible that a final payment may be issued to a vendor for work that was previously obligated.

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Therefore, if a final expenditure report is not completed by September 30, 2012, for any of the grants listed above, you will be required to report in January 2013.

Instructional documents and clarifying guidance for the Section 1512 reporting requirements are available on our website (<http://michigan.gov/mde-grants>) or within the MEGS Section 1512 application.

It is strongly recommended that you review these documents prior to completing this quarterly report.

In keeping with the increased transparency and accountability requirements of the ARRA, reports submitted pursuant to Section 1512 of the Recovery Act will be made available on the federal recovery.gov website (www.recovery.gov) as well as the state's recovery website.

Questions regarding the content of this memo may be directed to the Grants Coordination and School Support Unit at (517) 373-1806.

cc: Michigan Education Alliance